

# **THE PORT AUTHORITY OF NY & NJ**

## **REQUEST FOR EVALUATION OF QUALIFICATION INFORMATION REQUIRED TO BE ELIGIBLE TO BID (EQIB)**

SEALED EQIB SUBMISSIONS WILL BE ACCEPTED AT THE ADDRESS INDICATED BELOW UNTIL 2:00 PM ON THE DUE DATE. DOCUMENTS CAN BE REQUESTED VIA E-MAIL AT [ASKFORBIDS@PANYNJ.GOV](mailto:ASKFORBIDS@PANYNJ.GOV) OR YOU CAN FAX YOUR EQIB DOCUMENT REQUEST TO 212-435-3959.

**SEND EQIB TO:** THE PORT AUTHORITY OF NY & NJ  
ATTN: PURCHASING SERVICES DIVISION  
PROCUREMENT DEPARTMENT  
1 MADISON AVENUE, 7<sup>TH</sup> FLOOR  
NEW YORK, NY 10010

**SOLICITATION #:** 21266

**TITLE:** Customer Care Representatives and Management Services for Customer Assistance at John F. Kennedy International, Newark Liberty International, LaGuardia, and Stewart International Airports. Five Year Contract with Options.

**DESCRIPTION:** EQIBs are due on or before 2:00 PM on October 13, 2010. There will be a Pre-EQIB meeting and Facility Inspections scheduled for September 28, 2010 at 10:00 AM at Newark Liberty International Airport, Port Authority Administration Building #1, Conrad Road (off Brewster Road), 2<sup>nd</sup> Floor, General Manager's Conference Room, and September 29, 2010 at 10:00 AM at John F. Kennedy International Airport, Port Authority Administration Building #14, 2<sup>nd</sup> Floor, Main Conference Room.

All attendees must contact Ms. Ronnie Bendernagel at 718-244-4101, Monday-Friday between the hours of 8:00 AM and 3:00 PM no later than the business day prior to the respective inspections to register for the above-mentioned Pre-EQIB Meetings and Facility Inspections. The Pre-EQIB inspections are limited to a maximum of three (3) members from each company and each attendee must present two valid forms of government issued photo ID.

**EQIB DUE DATE:** 10/13/2010

This document is available on-line at <http://www.panynj.gov/business-opportunities/bid-proposal-advertisements.html>. You may also [click here](#) for the document.

Addenda to the EQIB, if any, will be posted at this website. Monitor the advertisement on the website to ensure your awareness of any changes.

If you have any technical problems accessing the documents online, email us at [paprocare@panynj.gov](mailto:paprocare@panynj.gov) or call us at (212) 435-3905 for assistance.

**A VALID PHOTO ID IS REQUIRED TO GAIN ACCESS INTO THE BUILDING, IF YOU ARE HAND DELIVERING.**